

**MINUTES OF MEETING HELD ON 3rd October 2018
COMMENCING AT 1830hrs**

Present:	J Addison	Chairman
	J Thomas	Harbour Master
	D Nicholson	
	A Scott	
	P Hatswell	
	N Taylor	
	I Finch	
	F Brown	

3975 Apologies

A Thomas

3976 Minutes of Meetings held on 5th September 2018

It was agreed these were a true record.

Proposed: A Scott; Seconded: P Hatswell

3977 Matters arising from those minutes

The Chairman explained that as the Commissioner Group had increased in size it was time that it used larger premises for its meetings. He thanked F Brown for the use of BSC and suggested that different locations would host Commissioner meetings in future.

3978 Commissioners

The Chairman welcomed the new commissioners and detailed lead Commissioner roles;

A Thomas	Navigational Safety/ River Colne
I Finch	Health and Safety
N Taylor	Environment
P Hatswell	Town Liaison
F Brown	Public Relations
D Nicholson	Engineering
A Scott	Business Processes

3979 HM Report

Shipping

3 x Ships; 1 x Scrap, 2 x Aggregate.

Marketing

1096 likes Foot Ferry FB, 1133 Likes Harbour FB.

The new Website up and running by the weekend.

Staff

New Administrator in place.

PMSC

Port waste management plan submitted to MCA.

Marina

Dredger now up and running with all new replacement parts.

Programme started.

Charter

Although not finished for bespoke bookings, season complete.

Maintenance

Town Pontoon replacement in place, with electrical remediation completed.

Dracula below waterline service.

Speed buoys chain replaced.

34 Navigational buoys lifted chain/shackles inspected, 17 chains/shackles replaced.

Morgan's starboard mark chain replaced.

Lock replaced on East Basin.
Wreck House Yard cleared up.
Laundry door repaired.
Painted Land buoys.

Hythe Clean Up

Scheduled for October 15/16/17

Piles

Landbreach in final negotiations, with completion by end of March 2019.

BTC

Still awaiting response from 27th Sep and prior.

Spit

Developments with Tendring.

Visitor Numbers

Very slightly up on this time last year.

3980

Annual Report

A short discussion on the Annual Report took place. The Chairman will be presenting a summary of this at the Public Meeting scheduled for 14 November 2018.

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Advisory Group Meetings

There will be advisory group meetings on 15 and 16 October which commissioners were welcome to attend. The Chairman and A Scott would be in attendance at both.

3983

Matters raised by Members

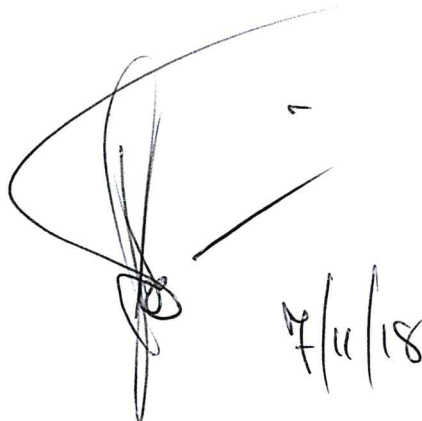
N Taylor gave out dates of next Bird Survey, and suggested the Harbour act as distributors for the Church Newsletter.

P Hatswell gave out details of developments within the town, including Banking, Batemans and changes of ownership.

Wednesday, 7th November 2018 at 1830hrs.

Next
Meeting
Meeting
closed

21.35hrs



A handwritten signature in black ink, followed by the date 7/11/18.