

**MINUTES OF MEETING HELD ON 06 Nov 2019
COMMENCING AT 1830hrs**

Present: J Addison Chairman
J Thomas Harbour Master
D Nicholson
I Finch
N Taylor
F Brown
A Scott
A Thomas
P Hatswell

4084 Apologies

Nil

4085 Minutes of Meetings held on 7 Oct 2019

It was agreed these were a true record.

Proposed: A Scott Seconded: F Brown

4086 Matters arising from those minutes

4087 Financial Report

The Chairman stated the cost of replacing the piles on Cindery was £132K creating a loss of approximately £61K in the 2018/19 financial year. It was agreed this was a good outcome. Commissioners were invited to raise any detailed points by Friday, 15 November at the latest.

Commissioners plan to sign off the report at the next meeting.

4088 HM Report

Shipping

5 x Ships; 2 x Cement, 2 x Woodchip, 1 x Scrap.

Marketing

1840 likes Foot Ferry FB (23 since Oct), **1825** Likes Harbour FB (6 since Oct).

The Harbour Video: You Tube 684 views up 214 since Oct.

Visitors' guide almost complete, collaborative discussions regarding advertising have taken place with BTC. N Taylor expressed concern that the cost of advertising had increased, P Hatswell stated this was to achieve parity with BTC.

Vessels

Dracula, impeller fault, repaired.

2 x Outboards stolen, working with Police to identify culprits and potentially recover.

PMSC

Stakeholders meetings - Topics highlighted Wharf water, Cindery Piles, Boat Park and The Heritage Pier Project.

A light Tractor had been procured to move boats on trailer around the newly concreted yard.

Dredging

Marina Dredge on going.

Dredging plan being updated.

Maintenance

Fuel Contamination update.

Fuel Barge Refurbishment is partially completed, the underside would be dealt with in the spring.

Staff

A Port of London Authority Pilot was likely to join the cadre in the near future.

Commercial

Orsted workboat Dalby Wharfe will be based in Harbour until March 2020.

CBC

Positive response received from CBC council leader regarding River Patrol.

Training

2 x Advanced PB courses were being completed by staff members.
General Safety Management System training was conducted for staff.

Schools week

8th – 26th June next year.

BTC

The Council aim to have the Licence signed and in place for January 2020.

Purelake

Commissioners will be shown around the showers prior to the next meeting.

Visitors

Graphic representation described the season's visitor numbers which were approximately the same as the previous year.

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Designated Person Report

A small discussion following the sharing of the report occurred, with commissioners agreeing that it was welcome.

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2020 Fee Document

The HM stated the document had been updated for next year, with most increases based on the September 2019 CPI of 1.7%.

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Working Groups

Ferry Landing Stage: a presentation was once again shown by the working group, with the way forward discussed and agreed that between now and October 2020 is to establish the feasibility of the project.

Power to pontoons: an oral update on the future of this project was delivered. The concept was very much endorsed by Commissioners, however there is a struggle to meet the design specification within the time lines required to take advantage of the grant money offered by Keep+. It was decided that the design would be pursued at a pace suitable to the Harbour.

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Matters raised by Members

A Scott raised the issue of the Harbour CCTV being registered with the ICO, the HM responded he would look into it (*Note; the Harbour has been registered with registration number Z867279X. An annual fee is paid in July of each year.*)

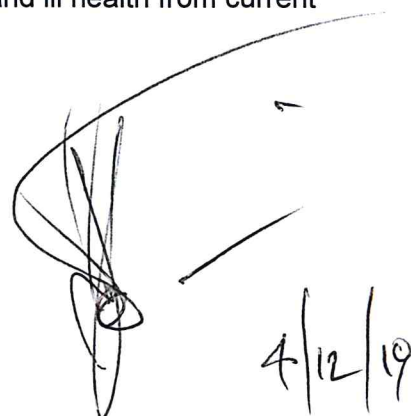
I Finch has contacted BBC Countryfile regarding Brightlingsea Harbour and they had expressed an interest, he would follow that up. He also updated the BHC on the Sunday (10/11) gig racing and the recent HSE Accident figures, namely:

- **1.4 million** working people suffering from a work-related illness
- **147** workers killed at work
- **581,000** working people sustaining an injury at work according to the Labour Force Survey
- **69,208** injuries to employees reported under RIDDOR
- **28.2 million** working days lost due to work-related illness and workplace injury
- **£15 billion** estimated cost of injuries and ill health from current working conditions (2017/18)

Next
Meeting
Meeting
closed

Wednesday, 4th Dec 2019 at 1830hrs.

2150 hrs



A handwritten signature in black ink, followed by the date 4/12/19.