

**MINUTES OF MEETING HELD ON 05 Feb 2020
COMMENCING AT 1830hrs**

Present: J Addison Chairman
J Thomas Harbour Master
I Finch
N Taylor
F Brown
A Scott
A Thomas

4102 Apologies

D Nicholson, P Hatswell

4103 Minutes of Meetings held on 4 Dec 2019

It was agreed these were a true record.

Proposed: A Scott Seconded: A Thomas

4104 Matters arising from those minutes

N/A

4105 HM Report

Shipping

5 x Ships; 1 x Scrap, 3 x Cement, 1 x Stone next cement forecast 9th Feb.

Marketing

1879 likes Harbour FaceBook (37 since Dec), **1878** Likes Foot Ferry FaceBook (30 since Dec).

The Harbour Video: You Tube 907 views up 151 since Nov. You tube channel is being set up.

Visitors guide is out. Ferry Guide is out.

20th Harbour Open Evening. Looks to be a good turnout.

Vessels

1 x Ferry new engines and controls have been fitted as per maintenance schedule.

Taxi mini refit and paint. A new roof and hand rails.

Dracula Compass swung.

PMSC

CCTV will be fitted later this month, we will also join the Town council group collective, to work with them to collect data etc.

Trinity House Audit was completed in December once again a good pass.

OPRC Table tops x 2 complete in compliance with MCA direction.

Dredging

Maintenance plan continues.

Purelake

Showers are complete, had a non-comprehensive handover, and agreed to manage some of their flood defence precautions.

Maintenance

Pressure washing, Whites, Heritage, Cindery complete/ Planking replacement. - N Taylor suggested that pressure washing may be premature and that it may need repeating later in the season, HM stated that it had been done in this way for the last two years and no such requirement had emerged, but if it did, it would be done.

Pile Blackening, Heritage complete next Marina.

Town Jetty refurbished steel structure.

Mooring Chains ongoing.

Labelling of moorings.

Lower leading light repaired.

Tide Gauge repaired.

Fitted security light on to Wreck house.

Ladder replacement on visitor pontoon.

Reallocation complete, pontoons full.

Training

Some staff members attended training in STCW, Advanced powerboat and Pilotage.

Schools week

8th – 26th June 20 all but 3 days filled

South Coast Visit

The HM gave a summary of his visit to the Various Harbours and clubs on the south coast. A great deal of best practice was presented and observed, many shared common problems and found resolutions.

4106 The Budget

The HM published the draft Budget for FY 20/21 following a comparison of the current year. The HM stated that he would send out the budget to commissioners for consideration.

4107 USAR

BHC won an international industry award which was collected in Holland on 30th January, it was for the reuse of sediment. Earlier at a meeting in Rotterdam, BHC was allocated further funding, since other partners had failed to spend elements of their original allocations. The project closes in April so BHC will use the money and the time to dredge part of the Marina and South Channel and use sediment from the latter to fill more of the borrow pits.

4108 BTC

The Chairman and HM had a meeting with the members of the Town Council. There was a general acceptance of the detail of the proposed Licence. The Council wished to attach an addendum with a number of other responsibilities and directions. Once the HM was in receipt of it, the document would be sent to Commissioners for review. The aim would then be for the Commissioners to meet with the Council for signature during March 2020.

4109 Commissioner Reappointments

A Scott and F Brown were reappointed for a second term as Commissioners.

4110 Matters raised by Members

F Brown sought information on the new rules governing the transporting by trailer of BODs. The Chairman stated that following an incident which ultimately involved police, he had directed the HM to collaborate with the Police and find a workable practice that would enable mooring holders to get their craft out into the creek for the new season. The final version of that code of practice has yet to be endorsed by the police, once that happens it will be promulgated.

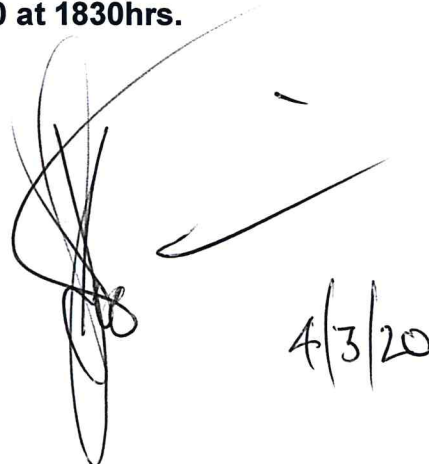
A Scott gave an update on the Solar Pontoon. Expressions of interest were being sought. Once these had been reviewed, tender documents would be produced. HM confirmed that fraud mitigation strategies had been employed in answer to a point raised by A Scott.

N Taylor considered that the Harbour was communicating better with its stakeholders, but asked that, in future, consideration is given to separating any Christmas message from information about the renewal of moorings.

Wednesday, 4th March 2020 at 1830hrs.

Next Meeting
Meeting closed

2055hrs



A handwritten signature in black ink, followed by the date 4/3/20.