

**MINUTES OF MEETING HELD ON 4 Nov 2020
COMMENCING AT 1000hrs**

Present: J Addison J Thomas D Nicholson P Hatswell I Finch A Thomas F Brown A Scott N Taylor	Chairman Harbour Master
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5045 Apologies

D Nicholson reported that he would have to leave during the meeting.

5046 Minutes of Meetings held on 7 Oct 2020

It was agreed these were a true record.

Proposed: D Nicholson Seconded: A Thomas

5047 Matters arising from those minutes

N/A

5048 Financial Report

Completed accounts were presented and asked for comment, a number of questions were answered by the **HM**, and Commissioners agreed that the Harbour was in a sound financial position.

5049 HM Report

Shipping

2 Ships; forecast 2 more cement ships in next 7 days.

Essex Cement are focusing their efforts on improvements to the wharf.

Commercial

Master P maintenance work on windfarm and CWind Alliance waiting for barge to replace gearbox.

Morgans wrecks.

Marketing

2500 likes Harbour FB (13 since Oct), **2508** Likes Foot Ferry FB (18 since Oct).

The Harbour Video: You Tube 2336 views up 79 since Oct.

Vessels

Ferries laid up

Taxi laid up

PMSC

Buoy 18 refurbished.

Buoy 2 refurbished.

Letter of Compliance submitted to MCA.

Staff

Apprentice spent 2 weeks at Pioneer and Morgans to develop her skillset.

Kickstart update, the scheme has been delayed until at least January 21.

Training

Certain staff members will be undertaking Welding and Pilot boat coxswaining courses.

New pilot has achieved necessary certification following qualification passages.

Marina

WiFi fitted and superfast extenders have been added, it ranges out to Fishermans' pontoon currently.

Purelake

Reported that a convenience store and Café are to be located opposite the Yachtsman pub.

Maintenance

Fuel Berth refurb internally, fuel polished, filter system to be retro installed.
Fuel berth dredged.

BTC

Meeting with Cllr Carr regarding the licence, BTC close to signing.
Heritage Quay, decision no funding.

Lockdown 2

Measures are listed on website.

Operations

Santa Ferry trip cancelled due to Government restrictions.
Stakeholders meetings went well via video conference
Planning permission applied for Ferry landing, grant funding being sought from various agencies.
Summer mooring holders have recovered boats, with only few remaining.
Visitor numbers show a significant increase in October.

5050 Pricing

Commissioners reviewed the pricelist for 2021, **HM** explained that the increases were based on approximately 2%, September's CPI had been 0.7% Actual inflation for the harbour's procurement was: 2% petrol, 7.14% diesel and 3.1% Insurance. The pricelist was agreed.

5051 Mooring allocation principles 2021

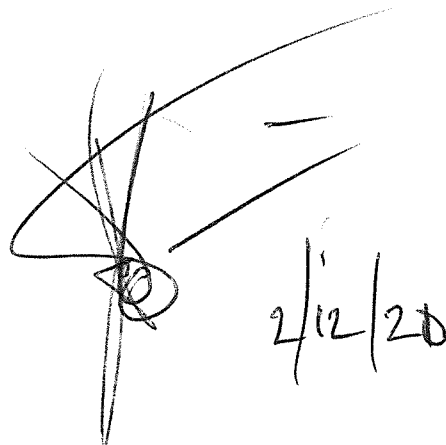
The chairman invited Commissioners to comment on a previously agreed policy regarding the waiting list. The policy is such that every year potential mooring holders would be asked if they wished to remain on the waiting list. When a suitable mooring became available the list would be consulted, looking first at the vessel size then its time on the waiting list before allocation. The longer potential mooring holders remained on the waiting list the more likely they were to be allocated a mooring. There was a discussion as to whether previous mooring holders who had given up their moorings in 2020 should, on reapplying, be given preference over those already on the waiting list. Commissioners unanimously agreed that there would be no preferential treatment and those applying to join the waiting list would be allocated a mooring in their turn.

5052 Matters raised by Members

I Finch updated commissioners on the study of post scrubbing and antifouling. A meeting is scheduled to take place later this week at the Harbour to develop a plan.
A Thomas updated commissioners on the fitting of solar panels to the roof of the Harbour office. **HM** stated the scaffolding was being erected as we speak and the construction should be complete by the close of business on Friday 06 Nov.
P Hatswell informed commissioners that the Museum will be closed from tomorrow.
A Scott asked if he could view the business case for Harbour office solar, **HM** stated he would send it on.

Next Meeting
Meeting closed

Wednesday, 2nd Dec 2020. WebEx. 10.00
1140 hrs



A handwritten signature in black ink, followed by the date 2/12/20.