

**MINUTES OF MEETING HELD ON 3 Feb 2021
COMMENCING AT 1000hrs**

Present:	J Addison	Chairman
	J Thomas	Harbour Master
	D Nicholson	
	P Hatswell	
	F Brown	
	A Scott	
	N Taylor	
	I Finch	
	A Thomas	

5060 Apologies

JA left the meeting at 12.30hrs

5061 Minutes of Meetings held on 2 Dec 2020

It was agreed these were a true record.

Proposed: A Scott Seconded: D Nicholson

5062 Matters arising from those minutes

N/A

5063 Budget

The Budget 20/21 forecast against actual was compared which included a number of anomalies due to the Covid Pandemic, however the outcome was favourable and would ensure a contribution to reserves. The Budget for 21/22 was presented for immediate comment, a copy of which would be sent to commissioners following the meeting for approval at the next meeting.

5064 Harbour Master Report

Shipping

5 x Ships; 1 x Scrap, 4 x Cement since last meeting.

Brexit does not seem to have hampered operations.

Commercial

Windfarm boats have remained longer than previously thought.

Marketing

2557 likes Harbour FB (41 since Dec), **2523** Likes Foot Ferry FB (4 since Dec).

The Harbour Video: You Tube 2603 views up 174 since Dec.

Visitors Guide has been published and will be ready for delivery when Pandemic allows.

Vessels

Taxi engine refurbishment complete.

Dracula engine full service complete.

PMSC

P4 Course booked oil spill response.

OPRC Table tops x 1 complete, MCA compliance return sent in.

Leading lights power issue resolved.

Alarm system is in all 3 buildings and operational.

Staff

Kickstart update was given.

The search for second Apprentice continues for a May appointment.

Training

Navigational training for staff by IF has been carried out recently and will continue when the Pandemic allows.

Staff took part in equality and diversity training, they were also given conflict training.

Purelake

Marina standpipes all replaced as per water regulations.

Electrical inspection scheduled for all assets, with new consumer unit box installed.

Cathodic protection reinstatement planning took place.
Pressure washing of pontoons completed.

Maintenance

Fuel berth pump repairs concluded.
Waste pump out remediation completed.
Moorings relaying ongoing.
Remediation programme for CBC buoys in operation.
Pressure washed Town Jetty.

5065 Ferry Landing Update

DN gave an update on the ferry landing, including dates, costs, contractor selection and progress. A licence from the MMO has been granted, and permission from TDC was likely within the next few weeks. **HM** stated the planning application covered both Heritage Quay and ferry landing projects, each could be carried out independently as and when they get funding.

5066 Morgan Marine Information A discussion regarding future developments at Morgans took place. The Harbour Commissioners, whose main focus in this regard is the maintenance of safe navigation, will be formally consulted on any such development by the relevant planning bodies.


5067 Public Meetings It is likely that the first meeting of 2021 will be in April, which will include the Financial statement of accounts FY19/20.

5068 BTC Liaison The **Chairman** stated that he would be communicating with the Mayor to ensure our organisations continue a friendly, enduring relationship.

5069 Matters raised by Members **IF** asked if Dr Aldred had responded regarding the scrubbing, the **HM** said not on that specific point but he had been in touch. **FB** put on record her thanks for the Harbour Christmas light offering, also that the Regatta committee would decide this month whether it would go ahead. **PH** reported that the Winterfest was ongoing in Brightlingsea.

Next Meeting
Meeting closed

Thursday, 4 Mar 2021.
1240hrs



Handwritten signature and date: 8/3/21