

**MINUTES OF MEETING HELD ON 7 Apr 2021
COMMENCING AT 1000hrs**

Present: J Addison Chairman
J Thomas Harbour Master
D Nicholson
P Hatswell
F Brown
A Scott
N Taylor
A Thomas
O Evans Pilot Boat only

5078 Apologies

I Finch

5079 Pilot Boat

The **HM** explained the process that had taken place for the selection of the pilot boat. All Commissioners agreed that the procurement should continue, a letter of intent be sent and contractual negotiations take place specifying details such as warranties, staged payments and delivery schedules.

5080 Minutes of Meetings held on 4 Mar 2021

Proposed: N Taylor Seconded: A Scott

5081 Matters arising from those minutes

DN gave a short presentation on the changing technical aspects of the BTC Heritage Pier explaining that it was to be constructed in stages as they achieved funding. The most immediate issue they had with its construction is that they needed to drive some piles before the bird breeding season. The area earmarked for the work had a concrete pad in place which meant that pile driving was not possible within the deadline. The pontoons would be anchored temporarily instead.

5082 Harbour Master Report

Shipping

4 x Ships; 1 x Scrap, 3 x Cement since last reported.

Commercial

Two windfarm boats potential for season.

Marketing

2621 likes Harbour FB (30 since Mar), 2554 Likes Foot Ferry FB (27 since Mar).

The Harbour Video: You Tube 2825 views up 127 since Mar.

Instagram 814 followers increased by 68 since March.

Twitter 450 followers.

Duty HM presentation to Parker Seal Sailing Association, for a Cruise later in season.

DHM presentation to Royal Harwich was successful.

Vessels

Full Engine service on Community Reach this week.

PMSC

P2 course x Two staff - remote.

Table-top exercise for oil spill response.

Signing update for Commissioners will be sent out later this month.

Colne update: the police will be providing more support this summer, Colne Watch will also be engaged in data gathering.

Staff

Duty HM undertaking electrical installation qualification.

Kickstart 2nd employee recruitment now in process (Social Media).

Apprentice selection interviews arranged for early May.

Falmouth University degree student to spend some time embedded with Harbour staff to complete photography project.

Training

Three staff members to undertake sea survival course at Levington.

One Staff member to complete RYA L2 Powerboat and VHF radio course.

Purelake

Fieldgate dock drain has been redesigned, solving the problem which until now sometimes restricted the drain off from the surface of the roads at Fieldgate Dock.

Maintenance

New fence adjacent to Office, painting of workshop fences.

Pontoons now have solar-powered cat's eyes.

Office roof solar panels working well. Wreck house gate has new lock shroud fitted.

Greenheart piles now stored on Cindery Island, marked by withies.

Operations

Ferry restart scheduled for 12th April.

Overnight visitors allowed.

Town hard mud clearance has been completed.

New Geo Signage is up, marking specific areas.

5083 Stakeholder meetings A public stakeholder meeting would be organised for late May, subject to Government guidelines.

5084 Other Users The **HM** explained to the Commissioners that this year it is likely that the Harbour will once again be populated by Stand-up Paddleboards (SUP) and Kayaks. Changes have been planned as to how these are managed. He also stated that a new swimming area would be defined.

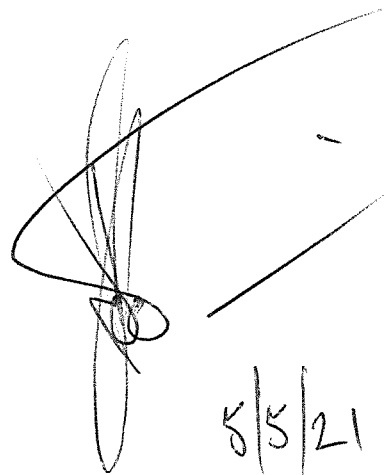
5085 Matters raised by Members NT Commissioner working groups when discussed at the next meeting, he would want to propose three new groups, **DN** suggested we could specify some actions at the same time. **FB stated** that the BSC now had a new committee boat. The Commissioners were keen that we meet in person for the next meeting. The **HM** would look for a local venue where we were able to maintain social distancing.

Next Meeting

18.30 Wednesday, 5 May 2021 TBC.

Meeting closed

12.30



A handwritten signature in black ink, followed by the date 5/5/21 written vertically.