

**MINUTES OF MEETING HELD ON 1<sup>st</sup> November 2017  
COMMENCING AT 1830hrs**

**Present:** J Addison Chairman  
J Thomas Harbour Master  
F Brown  
J Carr  
A Scott  
N Taylor  
D Nicholson

3785 **Apologies**  
None

3786 **Minutes of Meetings held on 4 October 2017**

It was agreed these were a true record.  
Proposed: F Brown; Seconded: D Nicholson

3787 **Matters arising from those minutes**

Nil

3788 **HM Report**

- Shipping - 2 1 Scrap 1 Cement  
- 4 Dredger Seal Sands.
- Social Media – Developing, 840 Likes on Facebook
- Marina update – Purelake visit outcome, winter allocation almost complete, probably be fully allocated next year.
- Maintenance – Dredging, Dracula re-engine, buoy work, Jetty repairs, Boat Park fencing.
- Social event update.
- USAR – Update press release imminent.
- PWC - Update
- Visitor figures comparison with 15/16 overall up, disappointing October.
- Advisory Group meetings held with positive feedback and reasonable attendance.

3789 **Public Meeting Agenda**

Commissioners were advised on the presentations to be given at the Public meeting on 8<sup>th</sup> Nov 17.

3790 **Pricing**

The first Draft of FY18-19 was presented to the Commissioners. After discussions it was decided that approval of the document would take place at December's meeting.

- 3791 **BTC update**  
An update on the meeting held with the Town council was given, held annually to present the proposed charges for the Boat Park.
- 3792 **Grant Funding**  
A discussion on potential Grant funding took place and how that may best serve the needs of Brightlingsea harbour.
- 3793 **Staffing**  
Members were advised that there were a number of changes to working hours requested by staff that had been agreed and that N Whittaker had decided to retire.
- 3794 **CYC**  
An update was given on CYC and their firework display.
- 3795 **Matters raised by members**  
The chairman informed the Commissioners that he would remain in post for a further term. It was then put to the members that A Scott should be appointed as Vice Chairman, this was accepted unanimously.
- Next Meeting **Wednesday, 6<sup>th</sup> Dec 2017 at 1830hrs.**
- Meeting closed **21.25**

Andrew  
6/12/17