

**MINUTES OF MEETING HELD ON 6 Oct 2021  
COMMENCING AT 1830hrs**

<b>Present:</b> J Addison J Thomas D Nicholson F Brown N Taylor I Finch A Scott	Chairman Harbour Master
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**5122 Apologies**

P Hatswell

**5123 Marketing Presentation**

The **HM** gave a presentation on behalf the harbour's Social media and marketing representative.

**5124 Minutes of Meetings held on 1<sup>st</sup> Sep 2021.**

**Proposed;** D Nicholson, **Seconded;** A Scott.

**5125 Matters arising from those minutes**

None

**5126 HM Report**

**Shipping**

3 x Ships; 2 x Cement, 1 x Scrap

1 x by weekend cement

**Commercial**

2 x Windfarm boats in Possible finish Oct, possibly Dec. **HM** explained that it was economically sensible to berth commercial workboats here when not engaged as we are pitched at the right price point.

**Marketing**

**2964** likes Harbour FB (22 since Sep), **3030** Likes Foot Ferry FB (21 since Sep).

The Harbour Videos:

Harbour Entry **438** views up 100 since Sep.

Foot Ferry Video **1822** up 574 in Sep.

Harbour Instagram **1072**.

Foot Ferry Instagram **843**.

Twitter **561** followers up 22 since Sep.

Four in a Bed C4

BBC Look East Thu 2<sup>nd</sup> Sep

BBC Breakfast 0720hrs Sat 4<sup>th</sup> Sep

**Vessels**

Colne Guardian Sale will broker with Morgans.

Dracula coding inspection.

**PMSC**

Initial Meeting with St O PC.

PWCs impromptu meeting agreed for 5<sup>th</sup> Oct at St O PC, Bourne leisure in attendance.

BBC Breakfast 4 Sep explaining PWC problems.

**DN** asked if the **HM** had discussed the Ferry landing with the Bourne leisure representatives which led to discussions on the Grant funding of the Ferry landing and specifically

timelines. Despite being widely off the subject no agreements were reached except that it would be discussed at a future meeting.

Date for Oil Spill response Ex is being sought.

#### **Maintenance**

Fishery Buoy out

Fishery Buoy in

No 13 in.

No 1 out.

Dredger remediations.

Fuel Barge maintenance.

#### **Dredging Plan**

Bathymetry

#### **Main Channel**

•The deepest part is approx 10m west of leading line with depths above 1m all way down, we will correct this over the year.

•The Town pontoon to Oliver's Wharf and Fuel Barge, maintaining a depth of 0.75m below CD, we continued to achieve and will run down again this year.

•Area of the Fuel Barge, maintaining a depth of 0.75m below CD, once again achieved.

#### **Leisure Harbour**

•The pontoons and some moorings in the South channel dredged to a depth of 0.75m below CD.

#### **Leisure Marina**

•The Marina Depth, mud will always be kept in suspension. Regular dredging takes place with a more comprehensive dredge every few years.

The time has come to do a Marina big dredge **FY22-23**.

#### **Training**

2 x First Aid

1 x VHF

#### **Operations**

Charter University

Fireworks 4<sup>th</sup> November

OPRC Exercise

Thames Dredging Group meeting 21<sup>st</sup> Oct at CYC

Santa Xmas Ferry Sleigh and we will enter the Christmas Tree festival.

Maintenance Programme.

#### **BTC**

Jubilee Celebrations, next year - Prom/Ball/Etc 5<sup>th</sup> June 22.

Awaiting return from BTC for Licence/lease. The Chairman explained to members what happened at the meeting with R Morgan and M Barry, we were still very keen to get the licence signed, councillors believed that the lease seem heavily weighted towards BHC.

It was observed that internal communications seemed weak

#### **CBC**

Report sent and acknowledged.

#### **Ferry Summary**

2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
£	£	£	£	£	£	£	£
25,340.00	21,017.00	25,966.00	35,927.00	43,460.00	43,469.00	26,379.00	66,274.00

#### **Pilot boat**

On schedule Harbour staff will visit end Oct.

#### **Visitors**

Seasonal increase of 21% on previous highest ever year.

#### **5127 Statutory Response**

The Statutory response was reviewed by members. It was agreed that it could be sent to Tendring District Planning Committee and published.

6 Oct 2021

PART B CONFIDENTIAL MINUTES

**5126 Harbour Master Report**

**Staff**

Kickstarter Phil Hawksbee doing well in his new Job.

Ellie Headhunted, by ABP

Kickstarter Hannah Sugrue leaves 20<sup>th</sup> Nov

**Financial Audit/Accounts**

Tile and Co. between £70-120k surplus

**Purelake**

Paid 33k, rent and profit.

**Dredging Plan**

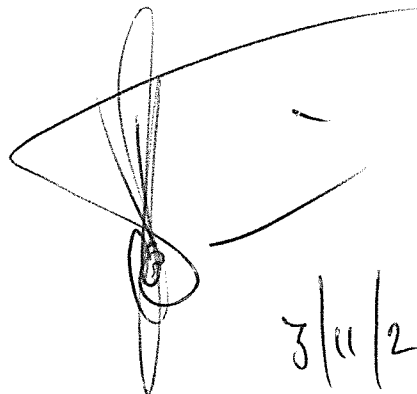
Areas as per Commissioner's commitments. A number of members were keen to understand which areas should be addressed and suggest other areas that could be Dredged or surveyed. The **HM** explained what was meant by conservancy and he did look at movements, particularly the effects of longshore drift, but commissioners should direct the **HM** if they required different or more areas to be dredged or gather additional Bathymetric data.

**5129 Matters raised by Members**

**AS** wanted to confirm that the Pilots Risk Assessments be addressed at the earliest opportunity.

**NT** we should consider carrying out the 'safe navigation' process for the Ferry landing.

**IF** have the Harbour organised a party for the staff, the **HM** confirmed that this was to take place on 16<sup>th</sup> Oct 21.



A handwritten signature, possibly 'J. H.', is written in black ink. To the right of the signature, the date '3/11/21' is written in a similar hand.