

MINUTES OF MEETING HELD ON 02 Feb 2022

COMMENCING AT 1830hrs

Present: J Addison Chairman
J Thomas Harbour Master
D Nicholson
N Taylor
A Scott
F Brown
I Finch

5156 Apologies

P Hatswell

5157 Minutes of Meetings held on 11th Jan 2022.

Proposed; A Scott, **Seconded;** D Nicholson.

5158 Matters arising from those minutes

None

5159 Financial Report

The previously circulated Financial report was discussed Commissioners were pleased to note the forecast outturn.

5160 Harbour Master Report

Shipping

2 x Ships; 1 x Cement, 1 x Scrap

Commercial

2 x cockle boats until Mar 22.

Marketing

3074 likes Harbour FB (38 since Jan), **3085** Likes Foot Ferry FB (38 since Jan).

The Harbour Videos:

Harbour Entry **562** views up 29 since Jan.

Foot Ferry Video **2331** up 129 in Jan.

Harbour Instagram **1103**.

Foot Ferry Instagram **847**.

Twitter **580** followers.

Vessels

Colne Ranger adaptations to convert to Yanmar.

Colne Horizon – Batteries ordered.

Staff

Search for Duty HM has begun.

PMSC

Apprentice on Day Skipper Course

Duty HM Outboard training, will combine with Pilot Boat Visit

Maintenance

Buoys, lighting remediation on River Colne.

Power washing, Cindery, St Osyth

Fuel barge weights and measures and pump remediation

Workshops being fitted out.

Operations

Litter Pick Point Clear successfully completed,

Point Clear, plans for PWC management updated.

Pilot boat

Visit 4th Feb

Property

Searches ongoing.

Trial pit 0.5m for analysis.

Asset working group meeting to consider options for use.

CBC

Hythe Taskforce, update was given by **HM**.

Dredging

Bathymetric survey completed

Cindery, St Osyth, Bumpkin Bay dredging undertaken.

Fuel Berth, Town Pontoon south, the channel to fuel berth and main channel will be next.

Van Oord to start dredge marina on 11th March; likely to take 16 days.

Further Bathymetric survey planned in April 22.

5161 The Budget

The current year's budget was compared against the actual figures, revenue had increased more than anticipated which ultimately resulted in achieving a small gross profit.

The Budget for **2022 – 23** was then presented by **HM**, this would be circulated to the Commissioners shortly and will include a cash flow forecast.

The **HM** highlighted the extraordinary spending over the next few months and confirmed that despite that we have sufficient cash to continue operations as normal.

Commissioners would consider the 2022-23 budget for approval at the next meeting.

5162 The Ferry Landing

The **HM** updated the Commissioners on financial implications of constructing a new Ferry landing.

5163 Chairman Succession

Andrew Scott was selected by Commissioners to succeed the current incumbent; this would happen following the August meeting. In addition, **NT** and **IF** would also be leaving. Three more Commissioners would need to be recruited prior to the September meeting, so they might sit in and observe before taking up their appointments in October. The selection criteria would be discussed by Commissioners at a later meeting.

5164 Matters raised by Members

The **Chairman** asked the **HM** to find a suitable location for a Commissioner planning day in May. He stated he would send out provisional dates to members so that a date could be confirmed.

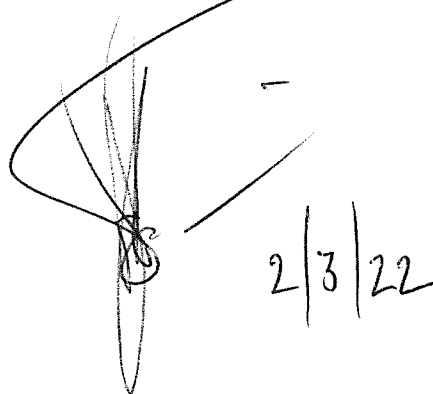
Next Meeting;

18.30 Wednesday, 2 March 2022

Venue: Conference Room

Meeting closed

2120hrs



A handwritten signature in black ink, followed by the date 2/3/22 written in a vertical format.