

BRIGHTLINGSEA HARBOUR COMMISSION

COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 06 Dec 2023

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman

James Thomas – HM/CE

Colin Watkins – CW

Daniel Stoker – DS

Fiona Brown – FB

Duncan Nicholson – DN

Karl Lumbers – KL (Observer for this meeting. Becomes a Commissioner on 1st January 2024)

Ali Johns - AJ

ITEM	NOTES	ACTION
5330	Welcome to New Commissioners, Ali Johns and Karl Lumbers	
5331	Apologies Patric Foley Brickley – PB	
5332	Minutes of Meetings held on 1 Nov 2023 were approved. Proposed, DN Seconded, CW	
5333	Matters Arising from those minutes Outstanding Actions log was reviewed.	
5334	Remediation Committee It was agreed by Commissioners that Harbour staff salaries would increase by 5% from April 2024 from April 2024. Note the Harbour Master left the meeting before the other Commissioners discussed and then agreed this increase.	
5335	Harbour master Report Shipping 4 x Ships; 3 x Cement, 1 Scrap Marketing Brightlingsea Harbour Facebook 4,293 followers (12 since Nov). Foot Ferry Facebook 4,987 followers (-3 since Nov). Harbour App 1,100 + downloads. TikTok 59 Harbour Entry 2,019 views up 18 since Nov. Foot Ferry Video 6,526 up 47 in Nov. Harbour Instagram 1,271 Foot Ferry Instagram 1,026 . Twitter 661 followers. PMSC Meeting St Osyth PC, HM had a meeting with the council to explain the Harbours approach to PWC. His aim was to enlist support for BHC's approach and gain local political assistance in any measures that can be taken. HM reported that the Parish Council was keen to have a public space protection order imposed on Ray Creek. HM explained that any public space protection order is likely to require Colchester City Council to take the lead. HM is raising the need for such a protection order with Colchester City Council Officers.	

	<p>HM had invited Brightlingsea clubs to review the past season. All organisations had accepted. This will take place at 1400hrs on 14th Dec,</p> <p>Marine Police were in the Colchester Gazette and Look East highlighting their success this season in reducing poor PWC behaviour.</p> <p>Maintenance Mooring Buoys. HM noted that the swinging and fore and aft moorings were all raised and inspected each year, with items renewed as necessary.</p> <p>Navigational Buoys. Almost completed remediating the spare navigation buoys.</p> <p>Jetty maintenance activities are almost complete.</p> <p>Ply fixing on Jetty frontage complete.</p> <p>Electric boat out of the water and on hard standing.</p> <p>Taxi on out of the water and on hard standing.</p> <p>Operations Project ARISE. BHC are supporting the University of Essex on a project bid which would study anti-social behavioural patterns on the River Colne. If successful some funding would be available to conduct River Patrols.</p> <p>BTC Tourism TAP(tourist advisory panel) had a meeting to discuss the Tendring show and future initiatives, the HM pointed out that the Harbour brought in approximately 9,000 visiting yachtsman, 10,000 ferry passengers and Car based sailing visitors to the Sailing club for races etc brought 500 visitors.</p> <p>Visit from Natural England 23 Nov, HM gave them a tour of the Harbour by which they were impressed. They were also interested in the USAR project and the statistics we had gathered regarding birds. They asked if they could visit again in the spring when the weather was better and see more of the USAR work.</p> <p>Staff Xmas event, Bella Pais 5th Dec. A successful evening.</p>	
5336	<p>Stakeholder Feedback The HM gave a summary of the stakeholder meeting on 21st Nov a copy of the summary is at https://www.brightlingseaharbour.org/public-record/stakeholder-meeting-minutes/</p>	
5337	<p>January Meeting The January meeting will not take place unless some unexpected event happens, requiring a BHC response.</p>	
5338	<p>Strategy DS made a brief presentation on building the strategy, in summary;</p> <ol style="list-style-type: none"> 1. Form a sub-team to work on this – recent + new commissioners (3 max?), w/ input from HM / Chair when needed. 2. Progress reported at monthly BHC meetings. 	

	<p>3. Plan Stakeholder workshop (online) + questionnaire (online/offline) – Q1</p> <p>4. “Drafting day(s)” -review feedback, produce draft strategy – Q2</p> <p>5. Publication of Draft Strategy along with online/offline surveys for stakeholder + public feedback - Q2</p> <p>6. Review feedback, produce final strategy and promulgate – Q3</p>	DS
5339	<p>Matters Raised by Members</p> <p>HM New Commissioners please send in profiles, photos and arrange a time in January to come and read the Safety management system.</p> <p>DS Anymore webinars on PMSC, HM will find out and advise.</p> <p>DN Has HM got plans for Bathy and dredging? HM Yes.</p> <p>DN Can we discuss flooding at ‘wash up’ discussion with clubs? HM yes.</p> <p>FB Can we avoid sending fees and Tariff information too close to Christmas? HM yes. HM to consider sending this information after Christmas, but before the end of the year.</p> <p>Chairman, Please will FB and HM draft a press release advising of PH and FB leaving the board and AJ and KL appointments.</p> <p>Chairman. HM and FB to draft the end of year email that is sent out with the fees and tariff information.</p> <p>FB retires as a Commissioner on 31st December 2023. The Chair thanked her for her contributions, guidance and wisdom since her appointment in 2016.</p>	<p>AJ KL</p> <p>HM</p> <p>FB HM</p> <p>FB HM</p> <p>FB HM</p>
Next Meeting	<p>Time 1830hrs, Wed 7th Feb 2023</p> <p>Venue Wreck House</p>	Next meeting biscuits; HM
Time Ended	2150hrs	

Approved
 Andrew Jones
 7/2/24