

BRIGHTLINGSEA HARBOUR COMMISSION

COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 01 May 2024

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman

James Thomas – HM/CE

Colin Watkins – CW

Daniel Stoker – DS

Duncan Nicholson – DN

Patric Foley Brickley – PB

| ITEM | NOTES | ACTION |
|------|---|------------------------------------|
| 5366 | <p>Apologies Ali Johns – AJ Karl Lumbers – KL</p> | |
| 5367 | <p>Minutes of Meetings held on 3 Apr 2024 were approved. Proposed, DS Seconded, DN</p> | |
| 5368 | <p>Matters Arising from those minutes Outstanding Actions log was reviewed. HM, CW and DN viewed the wharf face from the water to observe any points of failure. DN reported that he had noticed a minor potential issue, but overall was reassured by the observable integrity of the shuttering. DN suggested another visit on a lower tide would be sensible, so that more of the shuttering could be observed. DN also described an issue with the town hammerhead where the matching up of Jetty to hammerhead is causing structural stress on low tides. HM invited DN to visit at the office next week to look for a resolution.</p> | <p align="center">HM DN</p> |
| 5369 | <p>Harbour Master Notes Shipping 2 x Ships; 1 x Scrap, 1 x Cement. 1 expected next week.</p> <p>Marketing Brightlingsea Harbour 4,466 followers (37 since Apr), Foot Ferry 5,207 Followers (100 since Apr). Harbour App 1400 + downloads. TikTok 67 Harbour Entry Video 2314 views up 60 since Apr. Foot Ferry Video 7020 up 302 since Apr. Harbour Instagram 1302 Foot Ferry Instagram 1031. Twitter 671 followers. Channel 5 Filmed of an episode of Rich holiday, Poor holiday; crossed on Ferry went to lobster hatchery Visit Essex visited the harbour today. Coast Magazine published n article with a positive reference to Brightlingsea Harbour.</p> <p>Port Marine Safety Code HM attended a meeting at St Osyth Parish Council 22nd Apr on PWC management. The parish council are aiming to engage with Blackstone, a major investor, in Orchard's parent company, to raise the lack of corporate and social responsibility.</p> | |

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| | <p>St Osyth Parish Council are considering installing access control on ramp. All Commissioners have signed electronic SMS. Reminder online British Ports Association PMSC awareness seminar for Commissioners / Directors on 7th Jun. BHC vessel helms will have ID card to validate their qualifications. This replaces the TDC boatman licence. Incremental Induction and trg in in progress for seasonal staff Welder's lifejacket had been provided. Bathymetry on going. Drawing on the expertise of Roger Gasper</p> <p>Maintenance Electric vessel refit ongoing. Repair on town jetty carried out last week. Spit Buoy new Light fitted. Buoy18 replaced.</p> <p>Operations Pontoons filled although the usual dropouts/in. Now chasing payments. Schedule new start of season meeting with clubs, 8th May. Colne Low water inspection identifies debris on Hythe approach. CCC have bene advised, as this falls into their area of responsibility. Colne Navigation Light inspection carried out. River Patrol schedule for 2024 season produced. Commissioners to tell HM if they wish to take part in any of the patrols.</p> <p>Colchester City Council HM meeting with council officials to provide advice regarding waste and abandoned boats along the River Colne. Leader of Council, David King, has accepted an invitation to visit the harbour.</p> <p>Visitors 210 visitors in April. Similar to recent Aprils and is a good start to season.</p> | Commissioners |
| 5370 | <p>BTC Update PB gave an update on discussions with BTC.</p> | |
| 5371 | <p>Strategy Day Agenda The following items are listed as making up the Agenda: PMSC- SMS Update Strategy – DS 2024-25 Targets Any other items to be forwarded to Chairman to 3rd May 2024</p> | Commissioners |
| 5372 | <p>Strategic Planning Update Received 26 responses online and 3 through zoom. Commissioners were concern that stakeholders had not had the opportunity to make their views known and the harbour needed to do better to advertise the strategy survey. It was agreed that Commissioners should do what they can to help promote the survey and other opportunities for stakeholders to assist with the strategy development. This stage of strategy development closes at the end of May. A reminder email will be sent to email lists advising 'last chance' in last week of May. The survey will be promoted at the Stakeholders meeting on 21st May and there would be a follow up zoom meeting on 28th May.</p> | Commissioners HM |
| 5373 | <p>Matters Raised by Members DN advised the meeting that BSC has successfully hosted the Cadet Dinghy championship recently. HM invited DN to the office next week to discuss various items, DN would consult diary and confirm.</p> | |

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| Next Meeting | Time Venue | 1830hrs, Wed 5 th Jun 2024 Wreck House | Next meeting biscuits; DN |
| Time Ended | 2026hrs | | |

Approved
Andrew Scott
5th June 2024