

BRIGHTLINGSEA HARBOUR COMMISSION

COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 07 Aug 2024

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman

James Thomas – HM/CE

Karl Lumbers – KL

Duncan Nicholson – DN

Ali Johns – AJ

Colin Watkins – CW

Patric Foley Brickley – PB

ITEM	NOTES	ACTION
5391	Apologies Daniel Stoker – DS	
5392	Minutes of Meetings held on 3 Jul 2024 were approved. Proposed, DN Seconded, KL	
5393	Matters Arising from those minutes HM provided an update on outstanding actions.	
5394	Financial Report HM provided a Profit and Loss statement for the first quarter. Nothing of particular significance, with income and costs broadly in line with expectations. HM answered questions regarding engine replacements, banking arrangements and the Fuelling process.	
5395	Harbour Master Report Shipping <ul style="list-style-type: none">• In last month, 2 x Ships; both for scrap export.• Next ship in due on 8th August. Marketing <ul style="list-style-type: none">• Brightlingsea Harbour Facebook 4,551 followers (47 since Jul),• Foot Ferry Facebook. 5,445 Followers (143 since Jul).• Harbour App 1648 + downloads in total.• TikTok 81• Harbour Entry 2705 views, up 181 since start of July.• Foot Ferry Video 8051, up 478 since Jun.• Harbour Instagram 1351.• Foot Ferry Instagram 1045.• Twitter 671 followers. Port Marine Safety Code (PMSC) <ul style="list-style-type: none">• PMSC online: British Ports association are providing two PMSC Duty Holder Awareness webinar sessions. They are available to Commissioners and will take place on Monday 23 September 2024 10:30 - 12:30 and Monday 9 December 2024 10:30 - 12:30. The webinars will be hosted on Microsoft Teams.• Trinity House navigation Buoy Inspection took place in last few days. Their report comments on the excellent state of the buoys.	

- HM updated on Incident with staff member regarding a collision.
- HM reported on Waste disposal complaint from marina resident.
- Sunken Boat from Colne (between Alresford Creek and Wivenhoe) has been recovered. BHC will seek recovery costs from Colchester.
- Inspection – Colne Leader had a snap inspection from Maritime and Coastguard Agency (MCA). passed with one deficiency which was a 'no garbage overboard sign'. The inspector had been impressed and took some pictures. He said they will likely feature on the MCA Colchester or national websites and social media as a great example inspection of compliance.

Maintenance

- Tide Gauge returned to supplier (Valeport); It needs a software update to resolve some known issues.
- Yard concrete apron extended to prepare for the new bin area. Access will be for mooring holders, using a fob they already use for showers.
- Placement of new Harbour signage in preparation for Golden Anchor inspection.
- 2 new escape ladders installed with new signage, on fisherman's and whites pontoons.
- Colne explorer and community reach bow door lines replaced as preventative measure.
- Community Reach has a new door winch installed.
- New washing machine installed in showers and toilet block.
- New office radio installed
- New fuel locker instated to create better fuel storage
- Colne leader scrub and underwater repairs
- Spare Port Mark ready to deploy

Operations

St Osyth cream tea trips has proved to be very popular having many trips sold out.

Rowhedge pub lunch trips. There have been a number of issues regarding food provision at the Anchor. Pub management has changed in last few weeks. After discussion with the new management team, the HM hopes these issues have been resolved.

Apprentice role – encouraging CVs received for the apprentice role that will start this autumn.

East Donnyland council wish for us to carryout paid remediations on their pontoon.

Visitors

389 for July lower than expected. Perhaps due to weather, however seasonally the figures demonstrate an overall increase.

Summer Season to end of July;

2024-1424

2023-1300

2022-1399

2021-1584

A nice letter from The Royal Harwich was sent to the harbour regarding their visit. It commented on the high standard of customer service from harbour staff.

5396

PWCs

On Tue 30th Jul there was a meeting at St Osyth PC, attended by the HM. The meeting involved Orchard's, St Osyth Parish Council, Tower Estates,

	the Police and BHC HM. It was agreed in principle that bollards would be installed at the ramp for next season, concurrently the protocol will be developed as to the rules governing access beyond the bollards. The HM will update as the situation develops.	
5397	Strategic Review Update DS in absentia had asked the Chairman to organise with Commissioners a meeting to discuss and finalise the Review on 2 to 3 rd Sept. PB and DN said they could do both evenings. AJ asked if he could suggest the 3 rd . The location of the meeting will be confirmed by DS	DS, DN, PB, AJ
5398	Pilotage HM updated members on the Pilotage situation. He will continue to update Commissioners.	
5399	BTC Update An update was given on correspondence with BTC.	PB, HM, Chairman
5400	Matters Raised by Members AJ asked if there were any rules regarding Stand-up paddle boards (SUP) and swimmers inside the swimming buoys. HM stated they were put there to separate PWC from those inside the swimming area. SUPs are free to use that area. KL stated that he had seen a grounded yacht and wondered if we need do more to prevent that. HM agreed to update Commissioners on the number of yachts grounded this year along with his view on likely cause. CW reminded all Merchant Navy Day 3 rd Sept, VJ Day 15 th Aug.	HM
Next Meeting	Time 1830hrs, Wed 4 th Sep 2024 Venue Wreck House	Next meeting biscuits; KL
Time Ended	2020hrs	

Approved
4th Sept 2024