

BRIGHTLINGSEA HARBOUR COMMISSION

COMMISSIONERS' MEETING

MINUTES OF MEETING HELD ON 04 Sep 2024

AT THE WRECK HOUSE COMMENCING AT 1830hrs

Present:

Andrew Scott – Chairman
 James Thomas – HM/CE
 Karl Lumbers – KL (Online)
 Duncan Nicholson – DN
 Ali Johns – AJ
 Colin Watkins– CW
 Daniel Stoker – DS

ITEM	NOTES	ACTION
5401	<p>Apologies Patric Foley Brickley – PB</p>	
5402	<p>Minutes of Meetings held on 7 Aug 2024 were approved. Proposed, CW Seconded, AJ</p>	
5403	<p>Matters Arising from those minutes HM listed outstanding actions.</p>	
5404	<p>Harbour Master Report</p> <p>Shipping 2 x Ships; 2 x Cement. Next ship on Mon 9 Sep.</p> <p>Marketing Brightlingsea Harbour 4,622 Facebook followers (71 since Aug), Foot Ferry Facebook. 5,493 Followers (48 since Aug). Harbour App 1837 + downloads in total. TikTok 85 Harbour Entry 2889 views up 148 since Aug. Foot Ferry Video 8390 up 339 since Aug. Harbour Instagram 1368. Foot Ferry Instagram 1052. Twitter 671 followers.</p> <p>Port Marine safety Code (PMSC) PMSC online: two PMSC Duty Holder Awareness webinar sessions on Monday 23 September 2024 10:30 - 12:30 and Monday 9 December 2024 10:30 - 12:30 which is hosted on Microsoft Teams. Pilotage – Meeting Monday 9th HHA. Grounding of small craft when entering or leaving the harbour. HM will carry out a study, then use risk assessment to decide what or if mitigation is required. Grounding incident 1.– Tue 26 Aug a small club of motorboaters arrived. Grounding incident 2.-Inshalla Mon 2 Sep. Videos, pics and interview data were used to explain the groundings. HM noted that in all cases the craft were well outside the buoyed channel. Gold Anchor validation inspection – 16 Sep 24. Pilotage Update – Visiting HHA next week.</p>	<p align="center">HM</p>

	<p>Maintenance Yard; concrete apron complete Bin Area ready in yard New Props for one of the ferries Colne explorer new door winch fitted as a preventative maintenance task New floor grip for Colne Explorer; arrived and shaped for fitting to eradicate old failures Multiple trailer modifications and repairs ready for vessels to come out New water filter installed on mess room fridge to resolve leaks Fuel barge filters changed and issue with hosing rectified Marina trolley repaired and back up and in operation Tide gauges cleaned Fieldgate dock clear out and small repairs carried out Community Reach steering snapped; rectified and strengthened</p> <p>Operations Charter St Osyth including in high winds has been well taken up. Charter Rowhedge well used. New apprentice has been appointed East Donnyland pontoon will be remediated by the harbour during winter. Some visiting Club cancellations, due to unseasonably bad weather.</p> <p>Visitors 518 much reduced due to cancelled clubs, HM commented we are down by approximately 200 on the seasonal average.</p> <p>Summer Season 2024-1942 2023-2033 2022-2206 2021-2242</p>	
5405	<p>PWCs HM updated the members on the following;</p> <p>Harbour management River Patrol has been ongoing providing visibility in the harbour and Colne. Colchester City Council (CCC) Awaiting CCC response on BHC's request for funding to support the river patrol.</p> <p>Security. Harbour Dues are enforced for PC launching from St Osyth. We now have a comprehensive database of PC users.</p> <p>Anti-social behaviour and speeding Overall, much improved this year. Powerboat Prosecution for speeding is likely.</p> <p>Support Limited, but acceptable, support from Essex marine police. CCC are undertaking prosecutions for speeding and anti-social behaviour on The River Colne.</p> <p>Control of small craft launching from St Osyth. Orchards holiday park are now engaged in tackling the issue St Osyth Parish Council are taking a proactive approach that aligns with BHC's approach Brightlingsea Town Council also supportive. They will approach TDC.</p>	

5406	<p>Strategic Review Update</p> <p>DS updated board on the agreed strategic items agreed on Tue 3rd Sep. There were 5 themes;</p> <ol style="list-style-type: none"> 1. Work to ensure sufficient water depth for harbour users and visitors. 2. Work to safeguard the harbour environment and maintain our compliance with the Port Marine Safety Code. 3. Sustainably operate the Harbour for the benefit of our stakeholders – both current and future. 4. Continue to provide services and facilities for the benefit of harbour users and visitors. 5. Engaging with stakeholders to inform and involve them in their harbour. <p>Following feedback from Commissioners DS stated he would make amendments.</p>	DS
5407	<p>Commissioner Recruitment</p> <p>Chairman explained that DN would finish his time as Commissioner at the end of this year and as such a new Commissioner would be sought. He asked Commissioners to sound out any potential candidates which would happen at the same time as we advertise the role.</p>	Chairman
5408	<p>BTC Update</p> <p>An update was given on the contract with BTC.</p>	PB, HM, Chairman
5410	<p>Matters Raised by Members</p> <p>HM A date for the November stakeholders meeting is 19 Nov 24.</p>	
Next Meeting	<p>Time 1830hrs, Wed 3rd Oct 2024</p> <p>Venue Wreck House</p>	Next meeting biscuits; KL
Time Ended	2110hrs	

approved
 Andrew ~~for~~
 2nd Oct 2024